

CONTRA COSTA COLLEGE
President's Cabinet Minutes

Date: Friday, September 4, 2015
Time: 9:00 – 11:00 a.m.
Location: AA-203

Present: E. Greene, B. Goehring, J. Harmon, M. Magalong, M. Mehdizadeh, M. Peterson (taking notes), and N. Syon

ITEM	DISCUSSION	ACTION ITEMS
<p>1. Faculty Hiring Committees</p>	<p>Mojdeh spoke of training that is available for selection committee members and spoke of Laura Schulkin's training services. She might provide overall legal</p> <p>JH spoke of the necessity of tracking those who had been trained.</p> <p>MMag. Suggested M/W, T/Th scheduling blocks.</p> <p>BG asked if taping the training might be possible for faculty whose schedules might not allow for an in-person training.</p>	<p>Reach out to Ms. Schulkin. - Mojdeh</p> <p>-President to obtain DVC training materials and CCC training materials from W. Organ - Mojdeh</p>
<p>2. Process of Naming New College Center Buildings</p>	<p>MMag discussed the proposed method of naming buildings that will be forwarded to College Council on 9/10/15.</p> <p>Three buildings and a parking lot road have the opportunity to be named.</p> <p>JH mentioned that a revised map will need to be created</p> <p>EG discussed a proposed student initiative to paint a mural in one of the new buildings.</p>	<p>-Item to be added to College Council agenda -MLP</p>
<p>3. Foundation Structure and Vision <i>Please see two attachments:</i></p>	<p>Cindy Goga, new Executive Foundation Director for the CCCCD presented new</p>	<p>New link on CCC website by late September/October for giving with specific labels to</p>

<p>1) <i>Foundation Services organization chart</i> 2) <i>Foundation Services Quarterly Plan</i></p>	<p>structures for development for the District and for CCC. She solicited ideas about fundraising, concerns about the duplication of efforts, the Foundation being self-sufficient and being a starting-point.</p> <p>“District Foundation Services” will be how the foundation will be known at the D.O.</p>	<p>channel where the funds will be located. – Cindy Goga\</p> <p>Cindy to attend ASU, Faculty Senate, and Management Council. – MLP to send her dates/times/logistics for those meetings</p>
<p>4. College Council Agenda Items</p>	<p>Building Naming</p> <p>NS asked if the issue of the creek that runs through campus might be addressed at College Council. This was referred to Operations Council.</p> <p>JH and NS both spoke of “civility” and non-smoking policy on campus. This led to a broader discussion on the topic. Added to College Council agenda.</p>	<p>Creek issue to be taken up at next Operations Council mtg. – J. Harmon</p>
<p>5. Innovation Proposals</p>	<p>Members of the committee reviewed six different proposals:</p> <p>Proposal #3: Ken Reynolds program. District already engaged in a similar effort. Ken Reynolds to be part of District-wide effort for ex-offenders.</p> <hr/> <p>Proposal #8: Laptops in the Library. YES. Adopt proposal.</p> <hr/> <p>Proposal #9: Buddy system for Eng. 142B. Proposers invited to 9/17 meeting to present in-person.</p> <hr/> <p>Proposal #11:</p> <hr/>	<p>Action items in the middle column with each proposal.</p> <p>A joint meeting of Exec Staff and President’s Cabinet to be scheduled where some of the proposal authors can present to members of both committees. – MLP to coordinate a larger room to accommodate everyone for the 9/17 meeting.</p> <p>Continued conversation</p>

	<p>Proposal #12: Chef Nader to present at 9/17 Exec Staff mtg</p> <hr/> <p>Proposal #13: Judy Flum to present on her additional laptop carts and increased library hours at the 9/17 Exec Staff mtg</p>	<p>between MM and Brandy Gre: Proposal #11. - Mojdeh</p>
<p>6. Program Review: Validation and Recommendation Process</p>	<p>MM discussed Program Review process.</p>	<p>List of Departments and Units being validated this semester to be sent to President’s Cabinet members. Each person to choose roughly two reports to read and assess. - MLP</p>
<p>7. Updates: -Management Council -Academic Senate -Associated Students -Classified Senate</p>	<p>MM: Management Council retreat was being planned.</p> <p>BG: Academic Senate undergoing a review of Forms, UF handbook, and a +(-) grading system and its implications.</p> <p>NS: ASU considering encouragement panels to be placed in different buildings and rotated throughout campus. Encouraging ASU Senators to become more involved. Several events planned: 9/17 – Constitution Day; 9/20 – El Sobrante Stroll; 10/27 – Fall Festival Club Rush</p> <p>EG: Spa/Wellness Day – TBD, Open Enrollment info session, Classified winter retreat – TBD, questions about security cameras on campus being reviewed.</p>	
<p>8. ASU Grants</p>	<p>MMag. discussed the need to develop a process for funding student events.</p>	<p>Develop guidelines for spending down ASU grant monies – E. Greene/N. Syon</p>

		Review of what other colleges do in regards to spending ASU funds. – J. Harmon/N. Syon
9. Other items to share.	None	None
10. President's Cabinet Schedule, 2015-2016	Next Meeting: October 2, 2015.	

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